BCCC
Baltimore City Community College

Mobile Phone Assignment Policy

Applies to (check all that apply):
Faculty___X_ Staff __X__ Students____
Division/Department____ College ___ All Members of the Public ___

Topic/Issue:
Assignment and use of Baltimore City Community College (BCCC)-issued mobile phones.

Background to Issue/Rationale for Policy:
This policy will address the assignment and use of mobile phones at the College.

Policy Language:
Mobile phones are available to be used by BCCC employees for business purposes only, as determined by the President or the respective Cabinet member. In order to improve efficiency, provide the ability to respond in emergencies, or enhance safety, employees who have a frequent and recurring need to communicate with others while away from their worksite or who must be accessible at all times may be assigned College mobile phones. The use of College mobile phones and related equipment shall be governed by the Acceptable Use of Technology policy. The use of BCCC IT resources is a privilege subject to compliance with all applicable policies and laws.

Implementation Date: Upon Board Approval

Originator/Division: Information Technology Services

Approved by Board of Trustees: June 21, 2023